

# MOVING CHECKLIST

Stay organized. Move stress-free.



## 8 WEEKS BEFORE MOVING

- Choose your moving date
- Reserve your Tote Boss moving totes
- Create a moving folder for estimates, receipts, and paperwork
- Begin decluttering and donating unwanted items
- Notify your landlord if applicable



## 6 WEEKS BEFORE MOVING

- Gather important documents in one place
- Start using up frozen and pantry foods
- Measure large furniture for your new space
- Research movers if hiring help
- Create a room-by-room packing plan



## 4 WEEKS BEFORE MOVING

### Update your address with:

- USPS
- Banks
- Credit cards
- Insurance providers
- Employer
- Subscriptions

### Transfer or schedule utilities:

- Electric
- Water
- Gas
- Internet
- Trash service

- Begin packing non-essential items



## 2 WEEKS BEFORE MOVING

- Pack seasonal clothing and decorations
- Label all totes by room
- Arrange childcare or pet care if needed
- Confirm moving assistance
- Schedule appliance disconnections if required



## 1 WEEK BEFORE MOVING

- Confirm Tote Boss delivery date
- Finish packing most belongings
- Pack a "first night" essentials tote
- Clean your home or schedule cleaning service
- Double-check address, date, and time with movers if applicable



## MOVING DAY

- Do a final walkthrough of your home
- Make sure all totes are closed and labeled
- Keep important documents and valuables with you
- Confirm everything is loaded
- Enjoy the start of your next adventure!



## AFTER YOU MOVE

- Unpack your essentials tote first
- Inspect your totes and keep them together for pick up
- Let us know when you're ready for Tote Boss to pick up your totes
- Settle in and enjoy your new home!

